



**PALMERS GREEN  
HIGH SCHOOL**

# **Prospectus Information**

**2021 – 2022**

## Welcome to Palmers Green High School for Girls

Palmers Green High School (PGHS) is an independent selective day school for girls aged 3 - 16 covering Pre-School, Preps, Juniors and Seniors. The Nursery is a purpose-designed Pre-School for our 3-4 year old girls, most of whom transfer to our Reception class. All aspects of the School attained the top grading of outstanding/excellent in the most recent educational inspection report and we were fully compliant in all areas in our regulatory inspection.

Examination results are outstanding with 72% of GCSE/IGCSEs graded A\*/9/8 and 93% graded A\*/9 to A/7 in 2021. The School is ranked number one in The Sunday Times Parent Power national league table for small schools.

At Palmers Green High School, pupils enjoy success in so many aspects of school life because everyone is known as an individual. Pupils enjoy subject specialist teaching in Art, Design & Technology, Drama, Music, Languages and PE, frequently in half class groups, from an early age.

At secondary level, small class sizes (an average of only 10 at GCSE), excellent relationships with staff, and the School's commitment to highly effective teaching and learning strategies all help the pupils to attain their personal goals and aspirations. A broad range of extracurricular activities enriches our diverse school community and educational visits feature regularly in the school calendar.

Our motto, '**By Love, Serve One Another**' was chosen carefully by the School's founder Miss Alice Hum and epitomises our special ethos where individual talent is fostered and contribution to the community is greatly valued. PGHS provides a challenging and supportive environment where every pupil has the chance to shine. In choosing our School, parents can be confident that they have selected a first-class education for their daughters.

Mrs Wendy Kempster  
**Headmistress**

## **Admissions Policy & Procedures**

### **General**

Palmers Green High School is an independent school for girls aged from 3 to 16. It was founded in 1905 by Miss Alice Hum – a Quaker. The School may have up to 312 day pupils. The Main School and Nursery Open Morning will be held on Saturday 9th October 2021. You will be required to book a place at our Open Morning via our website at [www.pghs.co.uk](http://www.pghs.co.uk). Further working Open Mornings will be held throughout the year and details will be published on the School's website where you will be able to book a place in advance.

### **The Entry Procedure**

Palmers Green High School selects pupils on the grounds of ability and aptitude. Entry into the Nursery is at 3+ and girls may begin their Nursery 'learning journey' once they have attained 3 years of age but transfer to the Reception Class is only at the beginning of the Autumn Term. Entry into the Main School is usually at 4+ into the Prep Department, at 7+ into the Junior Department and at 11+ into the Senior School. Candidates should normally reach the ages of 4+, 7+ and 11+ respectively by September 1st of the year of entry. We may also have places available at other ages. Please contact the School Office for details.

With due regard to the Equality Act 2010, Palmers Green High School is committed to equal opportunities for all, regardless of age, disability, gender reassignment, race, religion or belief, sexual orientation, ethnicity or social background – except with regard to Palmers Green High School being a single-sex school for girls.

### **The Assessment Process**

At all ages, the aim of the process is to identify potential for learning. Parents with children applying to join the Nursery are interviewed with their daughters. For entry into the Main School from Reception to Year 6, candidates are invited for an individual assessment with one of the specialist primary teachers. Candidates for entry into Years 5 and 6 undergo timed assessments, whilst assessments for those in Year 4 and below are less formal. Those candidates who demonstrate academic potential in their assessment are invited to spend time in the School with their peers when there is then a more general assessment of ability and aptitude. All parents will be given an appointment to meet with the Headmistress.

For 11+ entry, candidates sit examinations in English, Mathematics and Reasoning, which are designed for their age group. The Mathematics, English (Comprehension) and Reasoning (NVR and VR) assessments are done via the ISEB Common Pre-test. English (Creative Writing) will continue to be a traditional written paper.

The 11+ entrance examination will be held on Saturday 15<sup>th</sup> January 2022. Candidates who show promise in these academic tests are then invited for interview. The dates by which results will be communicated to families and the closing date for acceptances will be available from the School Office. Candidates for entry into Years 8-10 sit papers in English,

Mathematics, Science and French or Spanish. All parents will be given an appointment to meet with the Headmistress.

No specific preparation for the entrance assessments is needed; all candidates start on an equal footing, with identical opportunities to display their academic and other abilities. Selection is based upon merit and, in addition to entrance assessments and interviews at the School, references from a candidate's current or previous school will be considered.

### **Sibling Policy**

Most female siblings join us at Palmers Green High School. However, admission is not automatic and there may be occasions where we judge that a sibling is likely to thrive better in a different academic environment.

### **Special Educational Needs and Disabilities (SEND)**

We welcome pupils with special educational needs and physical disabilities. Subject to being able to meet the additional needs appropriately, we do all we reasonably can to provide additional support. The ability of the School to meet any additional and special needs will be determined by the Headmistress and the Individual Needs Department. We always advise parents and carers of pupils with special educational needs and disabilities to discuss their daughter's requirements with the School in advance so that the necessary provision and accommodations can be put in place prior to the formal assessment. When a pupil has an Educational Psychologist, Specialist Assessor or medical report, this should be made available to support their request for special arrangements, for example for extra time. We always discuss thoroughly with parents and, if appropriate, the previous school and the pupil's professional advisers, suitable adjustments that can be reasonably made when their daughter is accepted as a pupil of the School.

### **Applications**

The registration form can be downloaded from our website. This should be completed and sent together with the appropriate registration fee to the School, which is £50 for Nursery to Year 2 and £75 for Year 3 and above. Please note that the registration fee for all overseas applications is £125. Candidates will be called for assessment at an appropriate time. Upon the offer of a place, parents need to accept the offer in writing, enclosing their deposit (£500 for Nursery, £750 from Reception to Year 6 and £1,000 from Year 7 to Year 11), which will be returned at the end of their daughter's education at PGHS subject to full and final settlement of the final account.

### **Scholarships, Subject Awards and Bursaries at 11+**

#### **Scholarships and Subject Awards**

Palmers Green High School offers academic scholarships and subject awards to pupils entering into Year 7, for which internal and external candidates are equally eligible. The scholarships or subject awards may be awarded to candidates who perform exceptionally well in the 11+ entrance examinations and assessments, relative not only to the other candidates but also to the standards set by the School, and who we believe will make a marked

contribution to the life of the School. If no candidate meets these requirements, then the School reserves the right not to offer any scholarships or awards. Please note that only the pupils sitting the entrance examination on the specified date will be considered for scholarships and subject awards.

### **Music Awards**

Music awards may be offered to outstanding musicians who play an instrument or sing with exceptional ability. Full music awards entitle successful candidates to music lessons in two instruments throughout their Senior School years at PGHS, subject to continued progress and contribution to the musical life of the School. (Music lessons are normally provided by the School's visiting instrumental staff. Alternatively, a contribution toward the cost of approved external teaching for an award holder may be granted but will not exceed the termly charge for music lessons in force at the School.) 11+ candidates should have reached at least Grade 4 Associated Board standard and for the audition should perform two contrasting pieces on their first-choice instrument and (where applicable) one piece on their second and/or third instruments. The assessment will include aural tests and sight reading. Candidates for music awards must also pass the academic entrance examination. Prospective candidates may wish to contact the Head of Music to discuss their application further.

### **Bursary support with tuition fees**

Palmers Green High School offers a limited number of means-tested bursaries to pupils entering into Year 7. Bursary application forms are available from the School on request and all parents wishing to be considered for a bursary are required to complete and submit this form before their daughter sits the 11+ entrance examination in the January prior to entry. These awards provide financial assistance towards the cost of tuition fees. The percentage of fees remission may vary from 10% of the tuition fee up to 100% in very exceptional circumstances. Some pupils may be awarded both a scholarship/subject award and a bursary award.

All bursary awards are reviewed annually and may be varied upwards or downwards depending on parental circumstances and financial information provided on review. The retention of a bursary, scholarship, subject award or music award for the full 5 years of the Senior School years for a successful candidate will be dependent on continuing merit and satisfactory behaviour as judged by the Headmistress.

### **Assessment date for 2021 intake**

The Year 7 entrance examination is on Saturday 15<sup>th</sup> January 2022.

### **Overseas Applicants**

Applications from families whose daughter is about to relocate to the London area are welcomed provided that their daughter holds a British passport or has permission to reside and study in the UK and that the parents have made appropriate guardianship arrangements if their main residence is overseas. Please note that Palmers Green High School does not hold a licence to sponsor international pupils and is therefore unable to provide a Confirmation of Acceptance of

Studies (CAS) to support applications for a Child Student Visa. The School does not have boarding facilities and all pupils are therefore day pupils.

### **Fluency in English**

In order to cope with the academic and social demands of Palmers Green High School, pupils must be proficient English speakers. Normally, pupils should have been educated in the English medium before applying to the School. The School can advise parents regarding tuition in English as an Additional Language (EAL), but due to the compact nature of the school site any additional tuition, which is arranged at the parent's own expense, may have to take place offsite and outside school hours.

### **Religious Beliefs**

The School was founded by a Quaker, but we do not give precedence to families belonging to the Society of Friends, nor do we select for entry on the basis of religious belief. We offer the opportunity for others to practise their own faiths within the confines of the School where practicable. However, parents should be aware that all pupils are expected to attend the annual Founder's Day Service and the Carol Service, which are both held in St John's Church, Palmers Green.

### **School's Contractual Terms & Conditions**

A copy of the School's Terms and Conditions is available from the School Office and on the website. The document covers School policy on behaviour, including misbehaviour and exclusions. Parents whose daughter is offered a place at PGHS will also be sent a paper copy of these in their offer pack and before they sign the acceptance form. In addition, detailed information about routine matters, such as school uniform and jewellery, is given in the School Regulations.

### **Data Protection**

Applicants' details will be held on file with due regard to data protection legislation and the School's Privacy Notice and Retention of Records policy.

### **Complaints**

We hope that parents and prospective pupils find our Admissions policy to be helpful and informative. We are always prepared to have further discussions to clarify any particular points. In the event of a parent wishing to make representations about our admissions process, please refer to the Complaints policy that is available on the School website and a hard copy can be provided on request.

## Staff List

**Headmistress:** Mrs Wendy Kempster, BSc (Reading), PGCE, Mathematics

**Bursar:** Mrs Angela Monty, MAAT

**Deputy Head (Designated Safeguarding Leader):** Miss Hannah Lucas, MSc (KCL), BSc (Sussex), PGCE, NPQSL

## Teaching Staff (\*Head of Department)/Teaching Assistants

\*Mrs L Aghassi, CertEd (Middlesex), Computing

\*Miss A Akkari, ATCL, BA Hons (Bristol), PGCE, Music

\*Mrs L Ayling, BA (Hons) QTS (Middlesex) Education (Computing and Science specialism), Careers and PSHEE

Miss M Ayling, Learning Support Assistant

\*Miss R Begum, MA (Cantab), PGCE, English

Mrs H Bhundia, Dip Playgroup Practice, First Aid Co-ordinator / Teaching Assistant

Mrs E Christodoulou, BA (Middlesex) PGCE, Lower School Class Teacher

Mrs K Conlon, MSc (London), BSc (London), Librarian

Mrs A Davey, BA (Leeds), PGCE, English

Mr A Desai, BEng, BEd (India), OTTP, PGCE, Mathematics

Mrs H Dodi, NCFE CACHE Level 3, Teaching Assistant

Mrs A Fowler, BA (Brighton), QTS, Physical Education

Miss L Gelsthorpe, BA (Manchester), MSc (Salford), PGCE, Lower School Class Teacher

Mrs K Gil, CACHE Level 3, Nursery Assistant

\*Miss S Govani, BA (London School of Economics), PGCE, History

Mrs S Hagi-Savva, NVQ3, Assistant School Secretary / Teaching Assistant

Mrs S Harney, BEd (Cantab), Head of Nursery and Early Years Coordinator

Mrs E Hassan, NVQ3, Reception Teaching Assistant

\*Miss J Henry, MA, BA (Newcastle), PGCE, Art

\*Ms E Hopley, BA MPhil (Oxon), PGCE, Geography

Mrs B Kennedy, BSc (Loughborough), PGCE, Physical Education

Senora M Larotonda, MA (London), BEd (Buenos Aires), PGCE, Spanish

Mrs E Logan, BA (Middlesex), PGCE, Art

Mrs M Louca, BSc (Brunel), PGCE (Middlesex), Lower School Class Teacher

Mrs L Matthew, Music BA (Royal Scottish Academy of Music), PG Dip, Maternity Cover

Ms F Medlicott, MA (Guildhall School of Music and Drama), BA (Bristol), PGCE, Music

Mrs M Mehran, BSc (North London), Science Technician

Mrs A Michael, NNEB, Nursery Assistant

Miss R Mohabeer, BSc Biomedical Sciences (Kings College London), Science Teacher

\*Mrs A Morison, BA Hons (Manchester), PGCE, Drama

Mr S Morris, MA (Cantab), PGCE, PGCert SEND, Individual Needs Co-ordinator

Miss J Newman, BA (London), PGCE, French and History

Mrs M Nicolaou, NVQ3 Teaching Assistant

Mr R Odell, BSc (Keele), PGCE (Keele), Science Teacher

\*Mme K Parry-Garnaud, Licence Anglais (Tours/France), BA (Sunderland), Modern Foreign Languages

Mrs J Pauk, BA (Aberystwyth), PGCE, Lower School Class Teacher

\*Mr A Pepper, BSc (Loughborough), CertEd, Design and Technology

Miss V Rich, BSc (Bedfordshire), PGCE (Institute of Education), Lower School Class Teacher

Miss L Selley, BA (Brighton), QTS, Physical Education

Miss S Sharma, MA (UCL), PGCE, Lower School Class Teacher

Mrs M Sinfield, CACHE Level 3, Lower School Teaching Assistant

Ms A Singh, BA (London), Examinations Officer & Individual Needs Teaching Assistant

Mrs R Stern, BEd (Further Education and Training – University of Kwa Zulu Natal)

Miss O Tennant, BA (Manchester), GTP (Middlesex), Lower School Class Teacher/French

Mrs K Thompson, BA (Denver, Colorado), GTP (University of Hertfordshire), Data Manager

\*Mrs S Turanli, BSc (London), PGCE, Physical Education

\*Mrs M Wing, BSc (Transylvania), PGCE (Middlesex), Mathematics

Mrs S Wood, BSc (London), PGCE, Science Teacher

Mrs K Woods-Shelley BA (Middlesex), PGCE, LLAM, Drama

### **Visiting Staff - Instrumental Tuition**

Miss A Akkari, ATCL, BA (Hons), PGCE, Singing/Piano

Miss G Austin, LRAM, Dip RAM, Violin/Viola

Miss L Bell, Piano, BA, MMus

Ms K Bircher, BA, FTCL, Flute

Mrs B Cimen, Piano

Miss V David, AGSM, Violin/Viola

Mr M Hurley, BMus, Guitar

Miss E Jeffery, BA, PGCE, Voice

Mr C Johnson, LRSM, BMus, MA, Trumpet/Trombone

Mr J Matthews, BMus, LTCL, Saxophone

Ms M Tyler Brown, Prof Cert Hons, RAM, LRAM, PG Dip RNCM, MA City, PGCHE, QTLS, Cello

### **Administrative Staff**

PA to the Headmistress/Admissions Secretary: Mrs L Mount

Office Manager and Admissions Secretary: Ms V Bennett-Gayle

School Secretary: Mrs A Dudley

Assistant School Secretary: Mrs S Hagi-Savva

Assistant to the Bursary Department: Ms M Soudah

Marketing Officer: Mrs L Clarke, BCOM (Hons) University of Birmingham; DipM MCIM, Chartered Marketer

Site Manager: Mr D Skornag

Caretaker: Mr D Singh

Finance Officer: Mr D Boansi

Lunchtime and Outdoor Supervisor: Mr F McLoughlin



## School Governors

Chair of Governors: Mr Dermot Lewis

Vice Chair: Mrs Melanie Curtis

Governors: Mr John Atkinson, Miss Anna Averkiou, Miss Alexia Eliades, Mr Anthony Frankal, Mrs Bronwen Goulding, Mr Robert Keys, Mr Jason McKinlay, Mr Jeremy Piggott, Mrs Karen Tidmarsh, Miss Devkee Trivedi

If you need to contact the School Governors, please direct any correspondence to:

### *The Clerk to the Governors:*

Mrs Angela Monty

Palmers Green High School 104 Hoppers Road, London N21 3LJ.

Telephone: 020 8886 1135 Email: [office@pghs.co.uk](mailto:office@pghs.co.uk)

### **\*Termly Fees for 2021-22**

Nursery (part-time)	£2,100 per term
Nursery (full-time)	£3,430 per term
Reception to Year 2	£3,980 per term
Year 3 to Year 6	£4,260 per term
Year 7 to Year 11	£5,700 per term

### **\*There are three terms per year**

*The School accepts the Government 15 hours Early Years Grant as part payment for fees and will administer this on behalf of parents. The School also accepts a variety of employers' child care vouchers.*

## **Instrumental & Music Theory**

Lessons are charged at £220 per term and payments are required at the start of each term to the individual music teacher and a full term's notice must be given in writing and acknowledged by the individual music teacher to terminate lessons.

Tuition is currently offered in the following instruments, and other instruments may be available on request:

Cello	Saxophone
Clarinet (and Bass Clarinet)	Trombone
Flute (and Piccolo)	Trumpet
Fife	Viola
Guitar	Violin
Piano	Voice
Recorder	

## **GCSE/IGCSE Examination Results 2021**

- 72% of GCSE/IGCSEs graded A\*/9/8 and 93% graded A\*/9 to A/7.
- Ranked number one in The Sunday Times National League table for small independent schools.

## **Popular Sixth Form Destinations**

### **Independent**

Aldenham, Brampton College, Channing, City of London School for Girls, Haberdashers' Aske's School for Girls, Haileybury, Highgate, North London Collegiate, St Albans High School for Girls, St Paul's (Hammersmith), and Roedean.

### **Maintained Selective**

Dame Alice Owens, Henrietta Barnett, King's College Mathematical School, The Latymer School and St Michael's Roman Catholic Grammar School.

### **Maintained Non-Selective**

Ashmole, City and Islington College, Finchley Catholic High School, Fortismere, QE Girls, Southgate and Woodhouse.

## **Popular University Destinations**

Birmingham, Bristol, Cambridge, Durham, Exeter, Glasgow, King's College London, Liverpool, London School of Economics, Manchester, Nottingham, Oxford, Sussex, University College London, University of East Anglia, Warwick

## **TERM DATES 2021-22**

### **Autumn Term 2021**

Term begins: 8.30am Thursday 9<sup>th</sup> September  
Half term: End of Day Wednesday 20<sup>th</sup> October  
Term resumes: 8.30am Monday 1<sup>st</sup> November  
End of Term: 3.00pm Wednesday 15<sup>th</sup> December

### **Spring Term 2022**

Term begins 8.30am Wednesday 5<sup>th</sup> January  
Half term: End of Day Friday 11<sup>th</sup> February  
Term resumes: 8.30am Monday 21<sup>st</sup> February  
End of Term: 12noon Friday 1<sup>st</sup> April

### **Summer Term 2022**

Term begins 8.30am Monday 25<sup>th</sup> April  
*Bank Holiday*                      *Monday 2<sup>nd</sup> May*  
*Founder's Day*                    *Friday 6<sup>th</sup> May*  
Half term: End of Day Friday 27<sup>th</sup> May  
Term resumes: 8.30am Monday 6<sup>th</sup> June  
End of Term: 12noon Thursday 14<sup>th</sup> July

## Examples of School Clubs

Preps (Y1 - Y2)		Juniors (Y3 - Y6)	
Art and Craft		Art and Craft	Jigsaw Club
Born to Move		Athletics	LAMDA
Choir		Born to Move	Netball
Cookery Club		Book Club	Orchestra
Gymnastics Club		Choir	Reasoning Skills
LAMDA		Cookery Club	Rounders
Lego Club		Dance	Science
Violin Club		Gymnastics Club	Touch Typing
		Horse Riding	
Clubs Seniors			
Athletics	Y7-Y11	Football	Y7-Y11
Aerobics	Y7-Y11	Geography	Y7-Y11
Art/STEAM Club	Y7-Y11	History	Y7-Y11
Barbershop Group	Y10-Y11	LAMDA	Y7-Y11
Chamber Choir	Y10-Y11	Mathematics	Y7-Y11
Choir (Senior)	Y7-Y9	MFL French	Y7-Y11
Chess and Puzzle Club	Y7-Y11	MFL Spanish	Y7-Y11
Core Enrichment	Y9-Y11	Netball	Y7-Y11
Creative Writing Club	Y7-Y9	Orchestra	Y7-Y11
Crochet Club	Y7-Y11	Rounders	Y7-Y11
Debating	Y9-Y11	Science/STEM Club	Y7-Y10
Design & Technology	Y7-Y9	Tennis	Y7-Y11
Drama	Y7-Y11		
Surgeries Seniors			
Additional Mathematics		History	
Art		ICT	
Biology		Mathematics	
Chemistry		Music	
Drama		Physics	
English		Science	
French		Spanish	
Geography			

## School Uniform Suppliers

[www.uniform4kids.com](http://www.uniform4kids.com)

Or visit the shop at Uniform4Kids, 1103/1105 Finchley Road Temple Fortune NW11 0QB

Tel: 020 8209 0999.



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**Palmers Green High School, 104 Hoppers Road, London N21 3LJ**  
**Palmers Green High School Nursery, 85 Wellington Road, Enfield EN1 2PL**  
**Tel: 020 8886 1135 Email: [office@pghs.co.uk](mailto:office@pghs.co.uk) [www.pghs.co.uk](http://www.pghs.co.uk)**