



**PALMERS GREEN
HIGH SCHOOL**

Prospectus Information

2020 – 2021

Welcome to Palmers Green High School for Girls

Palmers Green High School (PGHS) is an independent selective day school for girls aged 3 - 16 covering Pre-School, Preps, Juniors and Seniors. The Nursery is a purpose-designed Pre-School for our 3-4 year old girls, most of whom transfer to our Reception class. All aspects of the School attained the top grading of outstanding/excellent in the most recent educational inspection report and we were fully compliant in all areas in our regulatory inspection. Examination results are outstanding with 66% of GCSE/IGCSEs graded A*/9/8 and 87% graded A*/9 to A/7 in 2020. The School is ranked number one in The Sunday Times Parent Power national league table for small schools.

At Palmers Green High School, girls enjoy success in so many aspects of school life because everyone is known as an individual. Pupils enjoy subject specialist teaching in Art, Design & Technology, Drama, Music, Languages and PE, frequently in half class groups, from an early age.

At secondary level, small class sizes (an average of only 10 at GCSE), excellent relationships with staff, and the School's commitment to highly effective teaching and learning strategies all help the girls to attain their personal goals and aspirations. A broad range of extra-curricular activities enriches our diverse school community and educational visits feature regularly in the school calendar.

Our motto, '**By Love, Serve One Another**' was chosen carefully by the School's founder Miss Alice Hum and epitomises our special ethos where individual talent is fostered and contribution to the community is greatly valued. PGHS provides a challenging and supportive environment where every girl has the chance to shine. In choosing our School, parents can be confident that they have selected a first class education for their daughters.

Mrs Wendy Kempster
Headmistress

Admissions Policy & Procedures

General

Palmers Green High School is an independent school for girls aged from 3 to 16. It was founded in 1905 by Miss Alice Hum – a Quaker. The School may have up to 312 day pupils. The Main School and Nursery Open Morning will be held on Saturday 10th October 2020 between 9.30am and 12noon and this year will be run as a virtual Open Morning due to COVID-19 restrictions. You will be required to book a place at our Open Morning via our website at www.pghs.co.uk. Further working Open Mornings will be held throughout the year and may also be virtual, subject to Government guidelines at the time. Details will be published on the School's website where you will be able to book a place in advance.

The Entry Procedure

Palmers Green High School selects girls on the grounds of ability and aptitude. Entry into the Nursery is at 3+ and girls may begin their Nursery 'learning journey' once they have attained 3 years of age but transfer to the Reception Class is only at the beginning of the Autumn Term. Entry into the Main School is usually at 4+ into the Prep Department, at 7+ into the Junior Department and at 11+ into the Senior School. Candidates should normally reach the ages of 4+, 7+ and 11+ respectively by September 1st of the year of entry. We may also have places available at other ages. Please contact the School Office for details.

With due regard to the Equality Act 2010, Palmers Green High School is committed to equal opportunities for all, regardless of age, disability, gender reassignment, race, religion or belief, sexual orientation, ethnicity or social background – except with regard to Palmers Green High School being a single-sex girls school.

The Assessment Process

At all ages, the aim of the process is to identify potential for learning. Parents with children applying to join the Nursery are interviewed with their daughters. For entry into the Main School from Reception to Year 6, candidates are invited for an individual assessment with one of the specialist primary teachers. Candidates for entry into Years 5 and 6 undergo timed tests, whilst tests for those in Year 4 and below are less formal. Those candidates who demonstrate academic potential in their assessment are invited to spend time in the School with their peers when there is then a more general assessment of ability and aptitude. All parents will be given an appointment to meet with the Headmistress. For 11+ entry, candidates sit examinations in English, Mathematics and Reasoning, which are designed for their age group. The Mathematics, English (Comprehension) and Reasoning (NVR and VR) assessments are done via the ISEB Common Pre-test. English (Creative Writing) will continue to be a traditional written paper.

The 11+ entrance examination will be held on Saturday 16th January 2021. Candidates who show promise in these academic tests are then invited for interview. The dates by which results will be communicated to families and the closing date for acceptances will be available from the School Office. Candidates for entry into Years 8-10 sit papers in English, Mathematics, Science and French or Spanish. All parents will be given an appointment to meet with the Headmistress.

No specific preparation for the entrance assessments is needed; all candidates start on an equal footing, with identical opportunities to display their academic and other abilities. Selection is based upon merit and, in addition to entrance assessments and interviews at the School, references from a candidate's current or previous school(s) will be considered.

Sibling Policy

Most female siblings join us at Palmers Green High School. However, admission is not automatic and there may be occasions where we judge that a sibling is likely to thrive better in a different academic environment.

Special Educational Needs and Disabilities (SEND)

We welcome pupils with special educational needs and physical disabilities. Subject to being able to meet the additional needs appropriately, we do all we reasonably can to provide additional support. The ability of the School to meet any additional and special needs will be determined by the Headmistress and the Individual Needs Department. We always advise parents and carers of pupils with special educational needs and disabilities to discuss their daughter's requirements with the School in advance so that the necessary provision and accommodations can be put in place prior to the formal assessment. When a pupil has an Educational Psychologist, Specialist Assessor or medical report, this should be made available to support their request for special arrangements, for example for extra time. We always discuss thoroughly with parents and, if appropriate, the previous school and the pupil's professional advisers, suitable adjustments that can be reasonably made when their daughter is accepted as a pupil of the School.

Applications

The registration form can be downloaded from our website. This should be completed and sent together with the appropriate registration fee to the School, which is £50 for Nursery to Year 2 and £75 for Year 3 and above. Candidates will be called for assessment at an appropriate time. Upon the offer of a place, parents need to accept the offer in writing, enclosing their deposit (£500 for Nursery, £750 from Reception to Year 6 and £1,000 from Year 7 to Year 11), which will be returned at the end of their daughter's education at PGHS subject to full and final settlement of the final account.

Scholarships, Subject Awards and Bursaries at 11+

Scholarships and Subject Awards

Palmers Green High School offers academic scholarships and subject awards to pupils entering into Year 7, for which internal and external candidates are equally eligible. The scholarships or subject awards may be awarded to candidates who perform exceptionally well in the 11+ entrance examinations and assessments, relative not only to the other candidates but also to the standards set by the School, and who we believe will make a marked contribution to the life of the School. If no candidate meets these requirements, then the School reserves the right not to offer any scholarships or awards. Please note that only the pupils sitting the entrance examination on the specified date will be considered for scholarships and subject awards.

Music Awards

Music awards may be offered to outstanding musicians who play an instrument or sing with exceptional ability. Full music awards entitle successful candidates to music lessons in two instruments throughout their Senior School career at PGHS, subject to continued progress and contribution to the musical life of the School. (Music lessons are normally provided by the School's visiting instrumental staff. Alternatively, a contribution toward the cost of approved external teaching for an award holder may be granted but will not exceed the termly charge for music lessons in force at the School.) 11+ candidates should have reached at least Grade 4 Associated Board standard and for the audition should perform two contrasting pieces on their first choice instrument and (where applicable) one piece on their second and/or third instruments. The assessment will include aural tests and sight reading. Candidates for music awards must also pass the academic entrance examination. Prospective candidates may wish to contact the Head of Music to discuss their application further.

Bursary support with tuition fees

Palmers Green High School offers a limited number of means-tested bursaries to pupils entering into Year 7. Bursary application forms are available from the School on request and all parents wishing to be considered for a bursary are required to complete and submit this form before their daughter sits the 11+ entrance examination in the January prior to entry. These awards provide financial assistance towards the cost of tuition fees. The percentage of fees remission may vary from 10% of the tuition fee up to 100% in very exceptional circumstances. Some pupils may be awarded both a scholarship/subject award and a bursary Award.

All bursary awards are reviewed annually and may be varied upwards or downwards depending on parental circumstances and financial information provided on review.

The retention of a bursary, scholarship, subject award or music award for the full 5 years of the Senior School career for a successful candidate will be dependent on continuing merit and satisfactory behaviour as judged by the Headmistress.

Assessment date for 2021 intake

The Year 7 entrance examination is on Saturday 16th January 2021.

Overseas Applicants

Applications from families whose daughter(s) is/are about to relocate to the London area are welcomed provided that their daughter has permission to reside in the UK or holds a UK, EEA or Swiss passport and that the parents have made appropriate guardianship arrangements if their main residence is overseas. Please note that Palmers Green High School does not have boarding facilities and all pupils are therefore day pupils.

Fluency in English

In order to cope with the academic and social demands of Palmers Green High School, pupils must be proficient English speakers. Normally, pupils should have been educated in the English medium before applying to the School. The School can advise parents regarding tuition in English as an Additional Language (EAL), but due to the compact nature of the school site any additional tuition, which is arranged at the parent's own expense, may have to take place offsite and outside school hours.

Religious Beliefs

The School was founded by a Quaker, but we do not give precedence to families belonging to the Society of Friends, nor do we select for entry on the basis of religious belief. We offer the opportunity for others to practise their own faiths within the confines of the School where practicable. However, parents should be aware that all pupils are expected to attend the annual Founder's Day Service and the Carol Service, which are both held in St John's Church, Palmers Green.

School's Contractual Terms & Conditions

A copy of the School's Terms and Conditions is available from the School Office and on the website. The document covers School policy on behaviour, including misbehaviour and exclusions. Parents whose daughter is offered a place at PGHS will also be sent a paper copy of these in their offer pack and before they sign the acceptance form. In addition, detailed information about routine matters, such as school uniform and jewellery, is given in the School Regulations.

Data Protection

Applicants' details will be held on file with due regard to data protection legislation and the School's Privacy Notice and Retention of Records policy.

Complaints

We hope that parents and prospective pupils find our Admissions policy to be helpful and informative. We are always prepared to have further discussions to clarify any particular points. In the event of a parent wishing to make representations about our admissions process, please refer to the Complaints policy that is available on the School website and a hard copy can be provided on request.

Staff List

Headmistress: Mrs Wendy Kempster, BSc (Reading), PGCE, Mathematics

Bursar: Mrs Angela Monty, MAAT

Deputy Head (Designated Safeguarding Leader): Miss Hannah Lucas, MSc (KCL), BSc (Sussex), PGCE, NPQSL

Teaching Staff (*Head of Department)/Teaching Assistants

*Mrs L Aghassi, CertEd (Middlesex), Computing

*Miss A Akkari, ATCL, BA Hons (Bristol), PGCE, Music

*Miss R Begum, MA (Cantab), PGCE, English

Mrs H Bhundia, Dip Playgroup Practice, First Aid Co-ordinator / Teaching Assistant

Mrs E Christodoulou, BA (Middlesex) PGCE, Lower School Class Teacher

Mrs K Conlon, MSc (London), BSc (London), Librarian

Mrs A Davey, BA (Leeds), PGCE, English

Mr A Desai, BEng, BEd (India), OTTP, PGCE, Mathematics

Mrs H Dodi, NCFE CACHE Level 3, Teaching Assistant

*Mrs C Doe, BA (East Anglia), MA Ed (Open), PGCE, Head of Careers and PSHEE

Mrs A Fowler, BA (Brighton), QTS, Physical Education

Miss L Gelsthorpe, BA (Manchester), MSc (Salford), PGCE, Lower School Class Teacher

Mrs K Gil, CACHE Level 3, Nursery Assistant

*Miss S Govani, BA (London School of Economics), PGCE, History

Mrs S Hagi-Savva, NVQ3, Assistant School Secretary / Teaching Assistant

Mrs S Harney, BEd (Cantab), Head of Nursery and Early Years Coordinator

Mrs E Hassan, NVQ3, Reception Teaching Assistant

*Miss E Hemsley, BA (Birmingham School of Acting), QTS (King Edward's Consortium), Drama and English

*Miss J Henry, MA, BA (Newcastle), PGCE, Art

*Ms E Hopley, BA MPhil (Oxon), PGCE, Geography

Mrs B Kennedy, BSc (Loughborough), PGCE, Physical Education

Senora M Laratonda, MA (London), BEd (Buenos Aires), PGCE, Spanish

Mrs E Logan, BA (Middlesex), PGCE, Art

Mrs L Matthew, Music BA (Royal Scottish Academy of Music), PG Dip, Maternity Cover

Ms F Medlicott, MA (Guildhall School of Music and Drama), BA (Bristol), PGCE, Music (Maternity Leave)

Mrs M Mehran, BSc (North London), Science Technician

Mrs A Michael, NNEB, Nursery Assistant

Miss R Mohabeer, BSc Biomedical Sciences (Kings College London), Science Teacher

Mr S Morris, MA (Cantab), PGCE, PGCert SEND, Individual Needs Co-ordinator

Miss J Newman, BA (London), PGCE, French and History

Mrs M Nicolaou, NVQ3 Teaching Assistant

Mr R Odell, BSc (Keele), PGCE (Keele), Science Teacher

*Mme K Parry-Garnaud, Licence Anglais (Tours/France), BA (Sunderland), Modern Foreign Languages

Mrs J Pauk, BA (Aberystwyth), PGCE, Lower School Class Teacher

*Mr A Pepper, BSc (Loughborough), CertEd, Design and Technology
Miss V Rich, BSc (Bedfordshire), PGCE (Institute of Education), Lower School Class Teacher
Miss L Selley, BA (Brighton), QTS, Physical Education
Miss S Sharma, MA (UCL), PGCE, Lower School Class Teacher
Mrs M Sinfield, CACHE Level 3, Lower School Teaching Assistant
Ms A Singh, BA (London), Examinations Officer & Individual Needs Teaching Assistant
Miss O Tennant, BA (Manchester), GTP (Middlesex), Lower School Class Teacher/French
Mrs K Thompson, BA (Denver, Colorado), GTP (University of Hertfordshire), Data Manager
*Mrs S Turanli, BSc (London), PGCE, Physical Education
*Mrs M Wing, BSc (Transylvania), PGCE (Middlesex), Mathematics
Mrs S Wood, BSc (London), PGCE, Science Teacher
Mrs K Woods-Shelley BA (Middlesex), PGCE, LLAM, Drama

Visiting Staff - Instrumental Tuition

Miss A Akkari, ATCL, BA (Hons), PGCE, Singing/Piano
Miss G Austin, LRAM, Dip RAM, Violin/Viola
Ms K Bircher, BA, FTCL, Flute
Mrs B Cimen, Piano
Miss V David, AGSM, Violin/Viola
Mr M Hurley, BMus, Guitar
Miss E Jeffery, BA, PGCE, Voice
Mr C Johnson, LRSM, BMus, MA, Trumpet/Trombone
Mr J Matthews, BMus, LTCL, Saxophone
Ms M Tyler Brown, Prof Cert Hons, RAM, LRAM, PG Dip RNCM, MA City, PGCHE, QTLS, Cello

Administrative Staff

PA to the Headmistress/Admissions Secretary: Mrs L Mount
Office Manager and Admissions Secretary: Ms V Bennett-Gayle
School Secretary: Mrs A Dudley
Assistant School Secretary: Mrs S Hagi-Savva
Assistant Bursar: Mrs D Hadjicostas, MICM
Assistant to the Bursary Department: Mrs M Soudah
Marketing Officer: Mrs D Simmons, BA (Bournemouth), Diploma in Marketing (CIM), Diploma in Schools' Marketing (AMCIS)
Caretaker: Mr D Singh
Caretaker: Mr D Skornag
Lunchtime and Outdoor Supervisor: Mr F McLoughlin

School Governors

Chair of Governors: Mr Dermot Lewis
Vice Chair : Mrs Melanie Curtis
Governors: Mr John Atkinson, Miss Anna Averkiou, Miss Alexia Eliades, Mr Anthony Frankal, Mrs Bronwen Goulding, Mr Robert Keys, Mr Jason McKinlay, Mr Jeremy Piggott, Mrs Karen Tidmarsh, Miss Devkee Trivedi

If you need to contact the School Governors, please direct any correspondence to:

The Clerk to the Governors:

Mrs Angela Monty

Palmers Green High School 104 Hoppers Road, London N21 3LJ.

Telephone: 020 8886 1135 Email: office@pghs.co.uk

*Termly Fees for 2020-2021	Autumn 2020	Spring and Summer 2021
Nursery (part-time)	£2,000 per term	£2,060 per term
Nursery (full-time)	£3,260 per term	£3,360 per term
Reception to Year 2	£3,785 per term	£3,900 per term
Year 3 to Year 6	£4,050 per term	£4,175 per term
Year 7 to Year 11	£5,420 per term	£5,585 per term

***There are three terms per year**

The School accepts the Government 15 hours Early Years Grant as part payment for fees and will administer this on behalf of parents. The School also accepts a variety of employers' child care vouchers.

Instrumental & Music Theory

(billed separately by visiting teachers)

Per term (10 lessons) £210 for 30 minutes for the following instruments: Violin, Flute, Fife, Viola, Clarinet, Saxophone, Voice, Piano, Recorder, Cello, Guitar, Trumpet and Trombone. Other instruments may be available on request.

EXAM RESULTS

GCSE/IGCSE Results

- 66% of GCSE/IGCSEs graded A*/9/8 and 87% graded A*/9 to A/7 in 2020.
- Ranked number one in The Sunday Times national league table for small independent schools in 2019. (There are no league tables for 2020 due to COVID-19)

Popular Sixth Form Destinations

Independent:

Aldenham, Brampton College, Channing, City of London School for Girls, Downe House, Haberdashers' Aske's School for Girls, Haileybury, Headington, Highgate, North London Collegiate, St Albans High School for Girls, St Paul's (Hammersmith), and Roedean.

Maintained Selective:

Dame Alice Owens, Henrietta Barnett, King's College Mathematical School, The Latymer School and St Michael's Roman Catholic Grammar School.

Maintained Non-Selective:

Ashmole, City and Islington College, Finchley Catholic High School, Fortismere, QE Girls, Southgate and Woodhouse.

Popular University Destinations

Birmingham, Bristol, Cambridge, Durham, Exeter, Glasgow, King's College London, Liverpool, London School of Economics, Manchester, Nottingham, Oxford, Sussex, University College London, University of East Anglia, Warwick

TERM DATES 2020-2021

Autumn Term 2020

Term begins: 8.30am Tuesday 8th September

Half term: End of Day Wednesday 21st October

Term resumes: 8.30am Monday 2nd November

End of Term: 3pm Tuesday 15th December (After Carol Service)

Spring Term 2021

Term begins 8.30am Tuesday 5th January

Half term: End of Day Friday 12th February

Term resumes: 8.30am Monday 22nd February

End of Term: 12noon Wednesday 31st March

Summer Term 2021

Term begins 8.30am Thursday 22nd April

Bank Holiday *Monday 3rd May*

Founder's Day *Friday 7th May*

Half term: End of Day Friday 28th May

Term resumes: 8.30am Monday 7th June

End of Term: 12noon Tuesday 13th July

Example School Clubs

Preps (Y1 - Y2)	Juniors (Y3 - Y6)	
Born to Move	Athletics	Horse Riding
Choir	Born to Move	Jigsaw Club
Cookery Club	Book Club	LAMDA
Gymnastics Club	Book Club	Netball
LAMDA	Choir	Orchestra
Lego Club	Cookery Club	Reasoning Skills
Marble Fun Run	Craft Club	Rounders
Violin Club	Gymnastics Club	Touch Typing

Clubs Seniors			
Athletics	Y7-Y11	Drama	Y7-Y11
Aerobics	Y7-Y11	Football	Y7-Y11
Art/STEAM Club	Y7-Y9	Geography	Y7-Y11
Barbershop Group	Y10-Y11	History	Y7-Y11
Chamber Choir	Y10-Y11	LAMDA	Y7-Y11
Choir (Senior)	Y7-Y9	Mathematics	Y7-Y11
Chess and Puzzle Club	Y7-Y11	MFL French	Y7-Y11
Core Enrichment	Y9-Y11	MFL Spanish	Y7-Y11
Creative Writing Club	Y7-Y9	Netball	Y7-Y11
Crochet Club	Y7-Y11	Orchestra	Y7-Y11
Debating	Y9-Y11	Rounders	Y7-Y11
Design & Technology	Y7	Science/STEAM Club	Y7-Y10
Design & Technology	Y9	Tennis	Y7-Y11

Surgeries Seniors	
Additional Mathematics	History
Art	ICT
Biology	Mathematics
Chemistry	Music
Drama	Physics
English	Science
French	Spanish
Geography	

School Uniform Suppliers

www.uniform4kids.com (Please select specialist schoolwear)

Or visit the shop at Uniform4Kids, 1103/1105 Finchley Road Temple Fortune NW11 0QB

Tel: 020 8209 0999



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